

KIRSTYN BUTLER MEMORIAL BURSARY APPLICATION INSTRUCTIONS

Kirstyn Butler was a 14-year-old grade eight student from Timberlea who died suddenly in March 2004. Kirstyn loved Guiding and it showed in everything she did. She was a teenager who promoted Guiding to young and old alike. Her enthusiasm for everything Guiding was infectious. She exemplified what Guiding should be – making friends, learning new skills, camping and having fun!

Deadline for 2022 application is May 1, 2022 (midnight).

Completed applications must be e-mailed to ns-harboursideac@girlguides.ca with the subject line: Kirstyn Butler Memorial Bursary Application

Incomplete applications will not be considered.

1. Applicants must have been an active member of Girl Guides of Canada-Guides de Canada in **Harbourside Area** in the year before applying for this bursary and be a registered active member during the year for which they receive the bursary. Applicants must be planning to enroll or already enrolled in **full-time** post-secondary education (university/college/private career college etc.).

It is expected that the recipient of this bursary remains active in Guiding for at least one year after receiving the award.

2. One bursary of \$500.00 will be awarded each school year by July 1.
3. This bursary is not deferrable.
4. Potential applicants may reapply annually but may only receive the scholarship once.
5. All applications will be reviewed and scored by the Bursary Selection Committee. This committee is made up of three long-time Guiders in Harbourside Area who are not on Harbourside Area Council.

6. Applicants will be evaluated based on:

- a. Guiding Experience (complete on the application form)
- b. Personal Description of what Guiding means to you (complete on the application form)
- c. Service and Community Involvement Outside of Guiding (complete on the application form)
- d. Other hobbies/interests (complete on the application form)
- e. Reference Letter (see below for important information on how to submit a reference letter)

7. Completed applications must include the following:

- a. Application Form
- b. Letter of Recommendation (within Guiding – not a relative).
****Reference must e-mail the reference letter to: ns-harboursideac@girlguides.ca with the Subject Line: Kirstyn Butler Memorial Bursary – Reference for Applicant (Your Name)****
- c. Proof of acceptance to the school you will be attending

Applications will be available via District Commissioners, Unit Guiders and the following schools: Citadel High School, J L Ilsley High School, Halifax West High School, Bayview High School, and CP Allen High School. Applicants may also contact Harbourside Area directly to receive a copy of the application.

The successful applicant will be announced as soon as a candidate is chosen. All other applicants will be notified by email of the Committee's decision. The bursary may be presented at the applicant's Graduation Ceremony, if appropriate.