

Area Program Adviser- Nova Scotia

Position Description

Updated August 2023

MISSION

To promote and support all activities relating to the GGC program.

ACCOUNTIBILITY

Area Council and Provincial Program Advisory Committee

RESPONSIBILITIES

- Have a working knowledge of the current Girl Guides of Canada programs.
- Provide resources and support to the area council and unit guider regarding delivery of the girls' programs. ie sharing resources from other provinces or outside organizations, girls first platform.
- Organize at least 2 – 3 special events per year for area, selecting committee members for each/all events. Use current registration process (check with AC or Provincial PR).
- Work with Districts to organize district events.
- Promote WAGGGS activities, programs, publications, and events.
- Promote Thinking Day and Guide-Scout Week activities.
- Liaise between Area Council and the Provincial Program Adviser.
- Respond to communications in a timely manner. Recognizing that most of our communication is via email, the expectation is to check/action your email at least twice weekly.
- Attend Area Council meetings and provide ongoing updates for Program related activities.
- Ensure that planned activities are aligned with the GGC Strategic Priorities.
- Adhere to the Oath of Confidentiality and the Code of Conduct of GGC.

TERM

Three (3) years

