

Member, Provincial Council

Position Description

Established March 10, 2016

Revised and Endorsed by Operations Committee March 2, 2018

MISSION

Our mission is to be a catalyst for girls empowering girls.

PURPOSE

To provide direct input to the delivery of Guiding within the jurisdiction of the Provincial Council.

ACCOUNTABILITY

Provincial Council

RESPONSIBILITIES:

- To bring the perspective and opinion of the membership to deliberations of the Provincial Council,
- May be assigned special responsibilities or other Council projects or committee assignments as directed by the Council/Provincial Commissioner,
- To contribute to the creation and publication of articles/newsletters and messaging on matters of interest, trends, and provincial happenings to which the elected member may be assigned; and
- To ensure that planned activities are aligned with the GGC Strategic Priorities

Nova Scotia specific Diversity, Equity and Inclusion responsibilities:

Diversity, Equity and Inclusion are critical to Guiding's long-term success. GGC has made it a priority to become an organization that attracts and reflects the diverse identities, communities, and lived experiences of girls and women in Canada

- The Member, Diversity, Equity & Inclusion (DEI) will:
 - Create and facilitate a diverse equity & inclusion working group to help provide support and resources (especially using the national resources available) to support DEI initiatives at all levels in the province,
 - To advise Council on, and champion DEI across the province, to make GGC a more accessible, equitable and inclusive organization for marginalized communities.
 - Build and maintain internal and external relationships with key partners who want to make meaningful change,
 - Ensure that as a Province, we are attracting and reflecting the diverse identities, communities, and lived experiences of girls and women in the province and creating safe spaces for their participation in Guiding.
 - Act as the subject matter expert to assist Council to support and champion integration of DEI and anti-racism into all areas of Provincial Council work and responsibilities.
- Promote and support two-way communication through-out all levels of Guiding.

EXPECTATIONS AS A MEMBER OF PROVINCIAL COUNCIL:

- To act in the best interests of the Council as a whole rather than a particular location or personal interests **and always with a DEI lens,**
- To contribute to the advancement of Guiding within the Provincial Council jurisdiction,
- To participate fully as a member of the Provincial Council on all matters under discussion,
- To maintain close communication with the Provincial Commissioner and Executive Committee to inform them of issues of importance as they arise,

- To prepare for and participate in all meetings by reading all pre-meeting documents, seeking clarification on an issue as needed, making decisions in the best interest of GGC, and respecting the Council's decision-making processes and majority decision,
- To work collaboratively with all council members to ensure best management and stewardship of Guiding within the provincial jurisdiction,
- To participate on any Provincial Council review or assessment processes,
- To identify any personal learning needs that will enhance performance as a member of the Council.

QUALIFICATIONS:

- A commitment to and passion for GGC,
- Ability to work with a team and to assume a leadership role, when requested,
- Ability to separate personal interests from the discussion and to respond in the best interests of the membership,
- Ability to exercise critical, analytical, and decision focused skills,
- Good communication, listening, and interpersonal skills with ability to communicate effectively via various media source,
- Availability to attend meetings, as scheduled, and through various means, including in-person, teleconference, skype, etc.
- A deep commitment to and understanding of issues relating to equity, inclusion, anti-oppression and anti-racism
- An understanding of the social, cultural, and economic contexts of marginalized communities through lived experience and/or professional experience.

Term of Office

Three (3) years