



Position Description for GirlJam Crew

General Crew

The GirlJam Crew will form a team of volunteers committed to executing a dynamic girl-driven event for 5000-10000 Ontario and Nunavut members that successfully “Wows the Girl”.

Volunteer Opportunity

As part of the GirlJam Crew, you will work in a collaborative and supportive manner with other volunteer team members, in an effort to ensure an efficient delivery of services and a successful event outcome.

Key Responsibilities for the Position:

As a member of the General Crew for the GirlJam volunteer team you will be responsible for assisting throughout the event from setup through to tear down.

Your key responsibilities will include the following:

Providing a help with a variety roles with the various different volunteer teams as needed. This could include helping with the setup/tear down, assisting in the registration area, providing information to the participants, helping the transportation team with unloading and loading of buses, managing the crowd at the stage in Bandshell Park, etc.

Requirements for the Position:

- Availability to attend GirlJam 2020 on September 25 and 26, 2020;
- Flexibility to help at the event wherever needed;
- Be comfortable standing or walking the site for extended periods of time;
- Ability to remain calm, cool, and collected in potentially stressful situations;
- Strong interpersonal, organizational and problem solving skills;
- Ability to communicate in a clear, concise, understandable manner as well as listen attentively to others;
- Commitment to providing outstanding customer service.

Working Partnerships:

As a member of the General Crew you will report to the Lead for each activity you are assigned to assist with.

Term of the Position:

- This position will commence with the setup of the event on Friday, September 25 and until the conclusion of the event on September 26, 2020.

- All GirlJam Crew members will be responsible to pay the registration fee of \$59 + HST. Included in this fee is a t-shirt, crest and meals during the GirlJam event.

