

GIRL GUIDES OF CANADA, ALBERTA COUNCIL WEBSITE SUBMISSION FORM

Contact Information:

Name:

Email:

Committee Adviser/Coordinator:

Date to post:

Date to remove:

Prior to submission:

- Remove formatting using (dot)
- Verify links
- Place Adviser and contact information at the top of the page
- Place images at the top of the page
- Image releases are on file for people in photos
- Not reposting content from National site
- Information labelled as "new" is under 12 months old
- Use icons for pdf and Word links
- Remove "click here" formatting
- Meets Brand
- Standards for graphics and style
- Review spelling and grammar

Attach a  (preferred) or  sample to modify an existing page or approved form.

URL:



Is this page to be included on the home page in the News & Articles

Upcoming Events

Safe Guide

Contact Committee Adviser to add to the Alberta Council Calendar Link

To delete a page, provide the URL

Attach a  (preferred) or  sample to add a new page.

Under which landing page does your page belong?

Submit this form and your file to webcoordinator@albertagirlguides.com. For forms, copy the Admin Manager (adminmanager@albertagirlguides.com). Your submission will be queued for uploading. The Web coordinator will contact you if there are website limitations on your request which may delay posting.