Aug 1, 2012, Rev Dec 2017

**Mission**

Girl Guides of Canada - Guides du Canada (GGC) is a movement of girls and women that challenges members in their personal development and empowers them to be responsible citizens.

**Purpose:**

To be responsible for the compiling of statistics and provide team standings

**Accountability**

Responsible Guider

**Responsibilities include but are not limited to:**

**Pre-Camp:**

* To attend the pre-camp planning meeting(s)
* To review all guidelines as outlined in Safe Guide
* To source supplies available for camp (e.g. wall chart, laptop, etc.)
* To review, update and revise, as necessary, spreadsheet for scoring team activities
* To provide Responsible Guider with a copy of finalized team scoring spreadsheet
* To review Event Emergency Response Plan
* To work with Responsible Guider in developing criteria for flag and/or signage challenge

**Camp:**

* To meet with assistants prior to Saturday morning Quest commencement.
* To set up Statistician reporting area, prior to staff and Team arrivals
* To keep Responsible Guider informed of any updates or changes in statistical tracking
* To collect team/project data and enter in spreadsheet in a timely manner
* To review scoring criteria with Project and Team Leaders
* To have final team standings available and reported to Responsible Guider at conclusion of Projects
* To attend staff meetings

**Post Camp:**

* To ensure that the Statistician area is clean
* To assist with closing of the campsite
* To attend post-camp debrief meeting or prepare a final Statistician Report of the camp and forward with any recommendations to the Responsible Guider

**Qualifications:**

* Member of Girl Guides of Canada- Guides du Canada
* Enjoy working in a camp setting with girls and adults
* Good communication skills
* Knowledge of Excel spreadsheet
* Positive and flexible attitude
* Must be 19 years of age or older at time of camp

**Term of Office:**

* The term of the position is to be for the duration of the camp.