

Application For Membership Assistance - Girl

1. Purpose

Girl Guides of Canada – Guides du Canada is committed to ensuring that every woman has the opportunity to participate fully in the guiding program, without regard to socio-economic status. To that end, Provincial financial assistance is available for those girls and women who require it. Resources are limited, however, and assistance may not cover the full cost of membership and registration fees.

2. Assistance Available

Provincial financial assistance will be available for national membership and provincial registration fees only and will not include any portion of district or unit charges.

3. Eligibility

This form is to be used by girl members requesting assistance to cover national membership and provincial registration fees. Where more than one girl in a family requires assistance please complete one form for each girl.

The Quebec Assistance and Travel Grants Committee will consider all applications for assistance and will determine the amount of assistance that can be offered based on factors including, but not limited to, the following:

- financial situation of the applicant's family
- number of applicant's siblings registered in Guiding
- contribution of the applicant's family to Guiding through non-financial contribution of time and service to unit or district
- contribution of the girl and her parent/guardian to the financial well-being of Québec Guides through cookie sales or other approved fundraising activities
- total number of applications received

4. Application Deadline

Applications should be submitted by October 15th. Girls registering after the beginning of the guiding year should submit their application within one month of registration.

5. Submission of forms

Form QM1.G should be completed and mailed directly to

**Quebec Assistance and Travel Grants Committee,
Girl Guides of Canada-Guides du Canada
100 boul. Alexis-Nihon, Suite 270
Saint-Laurent, QC, H4M 2N7**

If applying for more than one girl in the family, please submit all applications together in a single envelope.

- 6. Confidentiality :** All applications for assistance will be treated in strictest confidence and in accordance with the conditions of the Girl Guides of Canada – Guides du Canada Privacy Statement.
-

*Application For Membership Assistance - Girl***Name of Girl**

Last Name

First Name

**Parent or
Guardian**

Last Name

First Name

**Mailing
Address:****Phone
#:****Email:****iMIS #:****Unit****1. PLEASE CHECK (✓) THE FOLLOWING WHICH APPLY TO YOU OR YOUR FAMILY
(Check One)**

- A ☐ Single Parent Family
B ☐ Single Income, Two Parent Family
C ☐ Two Income, Two Parent Family

(Check as many as apply)

- D ☐ Receiving Federal GST or Quebec QST tax credit
E ☐ Receiving Compensation from *la Commission de la santé et de la sécurité du travail*
F ☐ Receiving Québec Employment Assistance/Shelter Allowance (sécurité du
revenue/allocation-logement)
G ☐ Recently Unemployed
H ☐ Part-time Employment Only
I ☐ Parent is a student (Full or part-time)
J ☐ Own Business Doing Poorly
K ☐ Family Member suffers from a Disability or Illness which Causes Financial Hardship
L ☐ Grown Children have Returned Home
M ☐ Grown Children (And Their Families) Have Returned Home
N ☐ Financial Responsibility for Extended Family

2. NUMBER OF CHILDREN IN FAMILY (under the age of 18) _____**3. NUMBER OF CHILDREN FOR WHOM ASSISTANCE IS REQUESTED** _____**4. AMOUNT OF MEMBERSHIP ASSISTANCE REQUESTED** \$ _____**Applicant's Name:** _____**5. NUMBER OF YEARS IN GUIDING** _____

Application For Membership Assistance - Girl

6. ADDITIONAL INFORMATION THAT WILL HELP IN EVALUATING YOUR REQUEST FOR ASSISTANCE (*such as Parent/Guardian hours as volunteer in helping with unit or district, involvement in cookie sales or other approved fund-raising activities*)

Cookies sales last year	No. Cases:	_____
Volunteer services to Unit/District	No. Hours:	_____
Other (please describe): _____		

I understand that **Québec Council** provides financial assistance for members who are not otherwise able to pay membership and registration fees due to financial hardship. I also understand that the full amount requested may not be available if there are many requests for assistance and I agree to accept financial responsibility for payment of membership and registration fees in excess of the benefits available.

I understand that this application will be held in the strictest confidence and all information provided will be dealt with in accordance with the Privacy Statement of Girl Guides of Canada-Guides du Canada.

I affirm that all information provided in this application is accurate.

Signature of Parent/Guardian

Date

Mail to:

**Québec Assistance and Travel Grants Committee
Girl Guides of Canada-Guides du Canada
100 boul. Alexis-Nihon, Suite 270
Saint-Laurent, QC H4M 2N7**

PRIVACY STATEMENT

We protect and respect your privacy. Your personal information is used to communicate within our organization. We do not provide or sell this information outside our organization. For further information, see our Privacy Statement at (www.girlguides.ca).

For office use only

District: _____

Assistance Approved (Credit to District): \$ _____

GIRL REGISTRATION FORM and PARENT/ GUARDIAN CONSENT

Girl Membership (iMIS) # _____

PARENT/GUARDIAN: Please complete pages 1 & 2 of this form and submit following the instructions provided by your [Girl Guide office](#) as soon as possible to secure your registration. Registration is not complete without payment. For further information please call 1-800-565-8111 during regular office hours. **Please retain pages 3 & 4 (Code of Conduct) for your reference.**

FOR OFFICE USE ONLY

Unit Placed in: _____ Unit iMIS #: _____

Received Date: _____ Date Paid: _____

☐ Payment Enclosed ☐ Subsidy: \$ _____ ☐ Partial Payment: \$ _____

I want to join: ☐ Sparks (5-6) ☐ Brownies (7-8) ☐ Guides (9-11) ☐ Lones
☐ Pathfinders (12-14) ☐ Rangers (15-17) ☐ Girls transitioning to adult membership (completed Rangers program)

How did you learn about Guiding? ☐ Previous Girl Member ☐ Family/Friend in Guiding ☐ Website ☐ School
☐ Media ☐ Print Advertising ☐ Cookie Campaign

Have you been a Member with Girl Guides of Canada–Guides du Canada before? If so, what unit and which year?

Unit: _____ Year: _____

Do you have a preference for a particular unit now? If yes, please list:

Unit: _____

PART A: Contact Information

Daughter/Ward:

First Name and Initials _____

Last Name _____

Address:

Apt./No. _____ Street _____ (include P.O. Box or R.R. No.)

City _____

Province/Territory _____

Postal Code _____

Phone: Home: () _____

Cell: () _____

Birth Date: / /
Year/Month/Date

Email: _____

***Main Parent/Guardian:**

First Name _____

Last Name _____

Email: _____

Telephone: Work: () _____

Home: () _____

Cell: () _____

2nd Parent/Guardian:

First Name _____

Last Name _____

Email: _____

Telephone: Work: () _____

Home: () _____

Cell: () _____

*Main Parent/Guardian will be GGC's primary contact person for all purposes.

Emergency Contact:

other than custodial parent; not resident in girl's home

First Name _____

Last Name _____

Telephone: Work: () _____

Home: () _____

Cell: () _____

PART B: Use of Information

☐ In order to ensure we are continually improving our programs and activities, GGC may periodically contact girls to ask for their ideas, opinions and feedback. Please check the box if you **do not** give us permission to contact your daughter/ward.

PART C: Accessibility Needs

If your daughter/ward has any disabilities that may require accommodation, disclosing them will help us place her in a unit or activity that best meets her needs. Also, if you wish to discuss any accommodation needs with a GGC representative to help find the best unit for your daughter, you can contact your provincial office at 1-800-565-8111 or membership@girlguides.ca.

FOR OFFICE USE ONLY

Name: _____ Birth Date: (YY) _____ (MM) _____ (DD) _____

Unit Name: _____ Girl Membership (iMIS) #: _____

Parent/Guardian Consent and Membership Agreement

General Consent Statement

Guiding activities are organized according to set standards and guidelines for activity management including supervision, training, equipment, and health matters. These standards are documented in Safe Guide: Activity Planning and Safety Management and are available upon request.

During a typical Guiding activity, your daughter/ward may participate in activities, supervised by her Guider, which may include, but are not limited to:

- Arts and crafts (use of scissors, glue, small craft materials)
- Active games (physical activities that may involve balls, running, skipping, jumping, tossing, etc.)
- Swimming at a public swimming facility that provides lifeguards
- Use of equipment (for science experiments, crafts, games, cooking, etc.)
- Active outdoor activities in the community (cookie sales, walking tours, skating, nature walks, etc.)
- Excursions to local points of interest (museums, parks, fire halls, etc.)

In all activities there is an element of risk. While Girl Guides of Canada and your daughter's/ward's Guider(s) take reasonable precautions to minimize these risks, this is no guarantee against injury or loss.

Some of the risks associated with typical activities include (but are not limited to): scrapes, cuts or bruises; sprains, strains or possible broken bones; illness from known or unknown sources; theft or loss of possessions; unforeseen injuries from activities, equipment or actions of your daughter/ward, other participants or other people, including negligent actions.

You will occasionally need to provide your daughter/ward with equipment or clothing appropriate for the activity.

From time to time, unscreened adults who are not Members may assist with the supervision of your daughter's/ward's unit activities under the direction of a Guider. Our procedures do not permit a girl to be left alone with an unscreened adult.

Some activities may take place in the community. These may be within walking distance, or may require a different drop-off or pick-up location. When activity locations require alternate drop-off or pick-up or other transportation arrangements, the Guider will provide you with the details.

From time to time your daughter/ward may attend activities or events (e.g., camps, trips, or special outings or events) that would be in addition to the activities outlined above. Your permission will be required for these specific activities/events. If this occurs your daughter/ward's Unit Guider will send home additional information about the planned activity or event.

Membership Agreement

By signing this agreement, I confirm that I understand, agree with and consent to the following:

- Girl Guides of Canada–Guides du Canada (GGC) is a volunteer organization for girls and women, and I will support my daughter/ward and her Guiders in their activities throughout the year.
- I agree that my daughter/ward will participate in the sale of Girl Guide Cookies, the primary fundraiser for GGC.
- I understand my responsibility in making sure my daughter/ward arrives and is picked up on time for meetings and other activities.
- I have read and understand the Code of Conduct, and I agree that my daughter/ward and I will abide by it and uphold its terms. I will also inform any other parent(s)/guardian(s) of my daughter/ward who will interact with GGC that they must also abide by it and uphold its terms.
- I understand that there is a degree of risk involved in GGC's activities and after carefully considering all the risks that may be involved, I freely and voluntarily assume any and all risks associated with Guiding activities on behalf of my daughter/ward not limited to those risks explained in the **General Consent Statement**.

As a custodial parent/guardian of _____ (Name of Child) I authorize my daughter/ward to participate as a member of Girl Guides of Canada–Guides du Canada and I acknowledge that GGC intends to rely on this Parent/Guardian Consent and Membership Agreement.

Signature of custodial Parent/Guardian

Name: _____ Signature: _____ Date: _____
(Please Print)

PLEASE DETACH THIS PAGE AND RETAIN FOR YOUR RECORDS.

DO NOT RETURN WITH YOUR SIGNED APPLICATION

Code of Conduct

(Revision: December 9, 2010)

This Code of Conduct is an integral part of involvement with Girl Guides of Canada–Guides du Canada (GGC). The Code of Conduct requires all Members, all volunteers, all employees, and all parents and guardians of Members to:

1. Refrain from words, actions and behaviour – in any medium -- that demonstrate disrespect for other Members, volunteers, employees, or the family members of such individuals.
2. Uphold GGC's reputation and integrity by ensuring that their conduct, whether in person, online, or otherwise, brings honour and dignity to GGC.
3. Be vigilant in ensuring an environment that is safe and protects girl and adult Members, volunteers and employees from emotional, physical, verbal and sexual abuse.
4. Respect other Members', volunteers' and employees' rights to privacy and the confidentiality of their personal information.
5. Act with honesty and integrity when dealing with property, monies and any other assets belonging to GGC.
6. Respect and abide by the laws of Canada and of the relevant Province or Territory.
7. Treat Members, volunteers, employees and Members' families fairly, knowing that GGC does not tolerate unlawful discrimination on the basis of race, national or ethnic origin, citizenship, colour, religion, sex, age, mental or physical ability, political beliefs, socio-economic status, health-related status, sexual orientation, marital status, or any other grounds enumerated in the human rights legislation of the jurisdiction in which the individuals involved are located.

In addition, Members, volunteers and Employees will:

8. Subscribe to the principles of the Promise and Law of GGC and adhere to GGC's bylaws, policies and procedures.
9. Fulfill their roles and responsibilities as stated in their position descriptions (where applicable) and act within the limitations of their authority in the discharge of their duties.
10. Diligently maintain the confidentiality of any information regarding GGC that they have obtained in the course of performing their roles in Guiding and that is not generally available to the public.

Girl Guides of Canada–Guides du Canada reserves the right to take action regarding any breach of the Code of Conduct.

Understanding the Code of Conduct

The Code of Conduct sets clear standards of respectful behaviour for the Guiding community of girl members and their parents/guardians, adult members, volunteers, and employees. With the Code of Conduct comes a responsibility to follow its standards by being a good example and supporting others in doing the same.

Lines between a person's personal life and employment/volunteer role are often blurred. Members, volunteers or employees need to keep in mind how their words and actions during or outside of GGC activities may impact the organization's reputation.

For more information on interpreting the Code of Conduct and some basic Dos and Don'ts, please go to [Understanding the Code of Conduct](#).

We protect and respect your privacy. Your personal information is used only for the purposes stated on or indicated by the form. For complete details, see our Privacy Statement at www.girlguides.ca or contact your provincial office or the national office for a copy.

PLEASE DETACH THIS PAGE AND RETAIN FOR YOUR RECORDS.

DO NOT RETURN WITH YOUR SIGNED APPLICATION

The Code of Conduct and You

(March 2011)

The stated values for Girl Guides of Canada (GGC) are stipulated in the Promise and Law, and are further reinforced by the Code of Conduct. Being a part of the Guiding community, you – girl Members and their parents/guardians, adult Members, volunteers, and employees – have the right to participate in an environment that is respectful, safe, and positive. With this right comes the responsibility to ensure a respectful, safe and positive experience for everyone involved in Guiding.

Each person involved with GGC has roles and responsibilities with respect to the Code of Conduct:

- Uphold the principles of the Code of Conduct and be personally accountable for your actions and behaviour.
- Hold each other accountable for actions and behaviour.
- Use open, clear and respectful communication to resolve issues.
- Take prompt and reasonable action to address issues in a timely manner to avoid unnecessary escalation, and seek assistance if necessary.
- Be a role model for others, especially for our girl Members/daughters/wards.

Adult Members working with girls are expected to:

- share and explain the Code of Conduct to the girls in their Unit, and together establish a common understanding of the Code of Conduct as it applies to their Unit;
- educate themselves on GGC policies and procedures;
- explain to non-member volunteers, and parents/guardians, the policies and procedures relevant to their interaction with GGC;
- communicate regularly and meaningfully with parents/guardians;
- maintain consistent standards of behaviour for all girls.

Parents/guardians are expected to:

- encourage and assist their daughter/ward in following the Code of Conduct;
- ensure that other parent(s)/guardian(s) of their daughter/ward are aware of the Code of Conduct, and of their responsibility in following it in their interactions with GGC;
- support the efforts of GGC and its adult Members in maintaining an environment where all can enjoy Guiding;
- communicate regularly and meaningfully with the Unit Guiders of their daughter/ward's Guiding Unit

Girl Members are expected to:

- Participate in programming with their Unit Guider to learn about the Code of Conduct and our standards of behaviour.

The Code of Conduct policy is available on the [GGC website](http://www.girlguides.ca), from adult members or from provincial offices.

We protect and respect your privacy. Your personal information is used only for the purposes stated on or indicated by the form. For complete details, see our Privacy Statement at www.girlguides.ca or contact your provincial office or the national office for a copy.



Name: _____ iMIS No. _____
 Address: _____ Telephone: _____
 City: _____ Province _____ Postal Code _____

For Official Use Only	Date of data entry:	
------------------------------	----------------------------	--

This release is for the use of all Members of Girl Guides of Canada-Guides du Canada (GGC). It will remain in effect from the time of signing until girl/youth Members reach the age of majority or for adult Members it will remain in effect indefinitely. This information will be recorded in iMIS, the Girl Guides of Canada's membership database. To change consent you must complete a new IR.1.

1. **Parent(s)/guardian(s):** Sign this release for girl Members under the age of majority. This release is effective until the girl turns the age of majority, at which time she will be required to provide consent on her own as an adult Member.
2. **Adult Members:** Send this form for data entry with the membership registration forms (A.1, A.3 or A.5)

Applicant/Member's Name: _____

Birth Date (if a minor): _____

In the course of activities, representatives of Girl Guides of Canada-Guides du Canada, Guiders, Members, non-member participants and staff may take photographs or otherwise record events. These photographs and recordings are sometimes submitted to GGC to be used to promote Guiding. Please advise us if you are willing to have your own image and voice and/or your child or ward's image and voice used for promotional purposes by GGC, as indicated below:

I, on my own behalf and/or on behalf of my child/ward, give permission to the Girl Guides of Canada-Guides du Canada to photograph and record me and/or my child/ward's image and voice on still photographs, motion picture film, audio tape, video tape or digital media and to use this material, and/or similar material provided to GGC by me or third parties involved in Guiding events, in whole or in part, now and in the future, through the media of television, film, Internet, multi-media presentation, radio, audiotape, videotape, in printed form and display form for the promotion of Guiding. I, on my own behalf and/or on behalf of my child/ward assign and transfer to Girl Guides of Canada-Guides du Canada any and all proprietary rights, including copyright, and waive all personality rights, which I may have or my child/ward may have in this material.

Girl Guides of Canada-Guides du Canada is only responsible for official uses of photographs and recordings. Any personal uses by Guiders, Members and non-members outside of the promotional uses outlined above are not monitored by or the responsibility of GGC.

NOTE: It is mandatory that you complete this section. Please check and sign to confirm your selection.

I, on my own behalf and/or on behalf of my child/ward:

☐ Give my permission as set out above OR ☐ **DO NOT give my permission as set out above**

Name of applicant/Member or parent/guardian signing form:

Signature of applicant or parent/guardian:

Relationship to child/ward

Date

We protect and respect your privacy. Your personal information is used only for the purposes stated on or indicated by the form. For complete details, see our Privacy Statement at www.girlguides.ca or contact your provincial office or the national office.