



**GIRL GUIDES OF CANADA, ALBERTA COUNCIL  
RAFFLE LICENCE REQUEST**

<b>Unit Name:</b>				
<b>District &amp; Area Name:</b>				
<b>Licence period:</b>	Start of Sales:		Draw Date:	
<i>Note: a Raffle Licence is required before sales start)</i>				
<b>Type of raffle:</b>	<input type="checkbox"/> 50/50 <input type="checkbox"/> prize draw <input type="checkbox"/> cash draw			
<b>Other type</b> <i>(please specify)</i>				

**50/50 TICKETS CANNOT BE PRESOLD**

*50/50 TICKETS MUST BE SOLD ON A SINGLE DAY DURING A SPECIFIC EVENT*

**Use of proceeds:**

**Tickets:**

<b>Ticket Price \$</b>	<b>Quantity</b> <i>(how many tickets are being produced)</i>	<b>Ticket Color</b>

**Location of draw:** *(address & city)*

**Date and Time of draw:** \_\_\_\_\_

<b>Prize Description</b>	<b>Quantity of prizes</b>	<b>Value (each)</b>	<b>Extended Value</b>	<b>Donor Cost or Purchase Price</b>	<b>Donation (D) or Purchase (P)*</b>

*(Prize value must be a minimum of 20% of total expected ticket sales  
Expected ticket sales = ticket price X quantity of tickets produced)*

*\*Please clarify if prize was donated (D) or purchased (P) for raffle*

**Expenses:** Printing \$ \_\_\_\_\_ Advertising \$ \_\_\_\_\_ Other \$ \_\_\_\_\_

**You MUST submit a sample of YOUR ticket template with this form.**

<p style="writing-mode: vertical-rl; transform: rotate(180deg);">EXAMPLE ONLY</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);"><b>Ticket No. 00014</b></p> <p>Name: _____</p> <p>Address: _____</p> <p>Phone: _____</p> <p>License # xxxxxxxxxx</p>	<p style="text-align: center;"><b>1st Punxsutawney Girl Guide Unit Raffle</b></p> <p style="text-align: center;">In support of our trip to Ireland in 2019</p> <p style="text-align: center;">Girl Guides of Canada, YOUR UNIT NAME, XYZ STREET, YOUR TOWN, AB PC</p> <p><b>1st Prize:</b> Natural Gas BBQ from HomeBud Building Supply (Value \$1,659.99)</p> <p>2nd Prize: \$400.00 Gift Card from HomeBud Building Supply</p> <p>3rd Prize: \$100.00 Gift Card from HomeBud Building Supply</p> <p>Draw Date: Saturday, June 16, 2017 <span style="float: right;"><b>\$2.00 ea</b></span></p> <p>Location: 37 Green Ave, Punxsutawney, AB <span style="float: right;">5000 Tickets Printed</span></p> <p><b>THANK YOU FOR YOUR SUPPORT</b> <span style="float: right;">License # xxxxxxxxxx</span></p> <p style="text-align: center;">** Must be at least 18 years of age to purchase** <span style="float: right;"><b>No. 00014</b></span></p>	<p style="writing-mode: vertical-rl; transform: rotate(180deg);">EXAMPLE ONLY</p>
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As per the example above, the following are AGLC requirements and **MUST be on your tickets:**

- a) **On stub** kept by the licenced charity (Except for 50/50 draws):
  - i. Buyer’s name, address and telephone number;
  - ii. Ticket number; and
  - iii. Licence number.
  
- b) **On part given to buyer** (Except for 50/50 draws):
  - i. Licenced charity’s name and address  
(Unit, District or Area name and address of the Contact Guider or Council Office)
  - ii. Licence number;
  - iii. Ticket number;
  - iv. Ticket price;
  - v. Total number of tickets printed;
  - vi. Exact location(s) and date(s) of draw(s);
  - vii. Description and value of prize(s);
  - viii. The notice: “Restrictions apply to prizes” (if applicable);
  - ix. Cash alternatives (if applicable); and
  - x. The notice: “Must be at least 18 years of age to purchase.”

**You may NOT use Girl Guides of Canada branding or logos on raffle tickets.**

I accept responsibility to **review the AGLC requirements** to hold a raffle under \$10,000.

I accept responsibility to ensure that tickets are properly **tracked** and financial **reporting** is completed and the report sent to AGLC within 60 days, as per AGLC regulations.

I accept responsibility to ensure that a copy of the **report** and **tickets** (sold, unsold and winning) will be retained and stored with the financial records for the period associated with the draw date.

**Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**iMIS #:** \_\_\_\_\_ **Unit, District or Area Name:** \_\_\_\_\_