

POLICE RECORDS CHECK (PRC)

NON MEMBER RENEWAL & EXPIRY NOTIFICATION PROCESS Nova Scotia

Non member adults who volunteer require a clean police record check and are included in the Area / District Roster. These non members are anyone who volunteers:

- With girls on a regular basis (more than two times in a Guiding year)
- At GGC camps as supervisors at overnight events
- As Treasurers
- As Support Persons who regularly accompany persons with disabilities
- Other

While Non members do get notification of pending PRC expiries, they do not get managed in IMIS the same as members.

It is the responsibility of the Area / District Commissioner to review the Non Member Roster / Directory and cancel non active Non Members on an annual basis.

Non Members (excluding Home Contacts)

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| <ul style="list-style-type: none">• Will show on Area / District Roster• Will get PRC Reminder email from Province:<ul style="list-style-type: none">○ Starting 3 months prior and subsequently monthly until cancellation. |
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IMIS

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| <ul style="list-style-type: none">• Should a new PRC and A7 be received, within the established GGC timeframe, the Non Member IMIS record will be updated for the information received and the status will be changed. |
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