

Area Training Adviser Nova Scotia



Position Description

Updated August, 2023

MISSION

To Be a catalyst for girls empowering girls.

PURPOSE

To coordinate and promote training activities within their Area.

ACCOUNTABILITY

Area Council and Provincial Training Adviser.

RESPONSIBILITIES

- Liaise between Area Council and Provincial Training Adviser.
- Respond to communications in a timely manner.
- Promote Area and Provincial Training Events.
- Coordination of Area/District trainings and provide update to iMIS.
- Promote and encourage all members to participate in adult development learning opportunities that will improve their experience as volunteers and enhance the program.
- Attend Area Council meetings and provide updates.
- Provide quarterly report for planned training events to Provincial Training Adviser.
- Ensure that planned activities are aligned with the GGC Strategic Priorities.
- Adhere to the Oath of Confidentiality and the Code of Conduct of GGC.
- Comply with the "Fundamental Principles for All Committees" document.
- Expectation of 2-4 trainings per year.

TERM

Up to three (3) years.