

# Provincial Camp: Kwah-ee

## Program Guider(s) Position Description

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#### **MISSION**

To be a catalyst for girls empowering girls

#### **Purpose**

To assist the Responsible Guider and other staff members in planning and implementation of the program at the Kwah-ee camp.

#### **Accountability**

Kwah-ee Management Team and Kwah-ee Responsible Guider

#### **Responsibilities:**

- To attend the pre-camp planning meeting
- To assist the Assistant Director and Director with pre-camp preparations
- To assist the Assistant Director and Director with planning camp program
- To be responsible for planning and acquiring material needed for crafts, games, adventure and program activities which have been deemed necessary, remaining within allotted camp budget

#### **Camp**

- To ensure that a happy, positive learning environment is being created for each camper
- To implement and supervise designated activities
- To assist other staff when necessary
- To be aware of health and safety of all campers and staff
- To assist with care and maintenance of camp equipment and the camp facility
- To report damage to or failure of equipment or facility to the Assistant Director
- To attend staff meetings as required

#### *Summer Kwah-ee only:*

- *To be responsible for supervising two Patrol Leaders and their patrols*
- *To assist and relieve Patrol Leaders as required*
- *To participate in night security duty*



## Post Camp

- To oversee and assist, if necessary, designated patrols upon leaving camp
- To assist with closing of the campsite
- To prepare evaluations and reports as required by the Responsible Guide

## Qualifications

- Member of the Girl Guides of Canada, Guides du Canada
- Good organizational and communications skills
- Ability to delegate
- Good team building skills
- Positive and flexible attitude

## TERM

The term of commitment will be approximately three months for the planning, execution and wrap up of camp(s).

