

NOMINATING AND SEARCH COMMITTEE ONTARIO COUNCIL TERMS OF REFERENCE

MISSION

To be a catalyst for girls empowering girls.

PURPOSE

To ensure effective succession of qualified individuals on Ontario Council by recruiting and presenting a slate of nominees for the election process for members of Ontario Council.

ACCOUNTABILITY

Ontario Council, through the Deputy Provincial Commissioner 1.

RESPONSIBILITIES

1. Actively recruit women to serve on Ontario Council. This includes advertising, searching for and directly soliciting appropriate applicants for positions on Ontario Council. Seek a diverse and well-balanced composition of applicants.
2. Ensure an open and transparent application and election process, including the timely and clear communication of the requirements and processes involved and acknowledgment of receipt of applications.
3. Screen, interview and assess applicants based on the approved position description(s) and required skill sets.
4. Prepare a slate of qualified nominee(s) for each position that is open for election.
5. Prepare material to introduce nominees to the electorate.
6. At the end of each electoral process, conduct a review of the process and outcomes and submit recommendations for consideration by Ontario Council to facilitate the work of the committee in the future.

MEMBERSHIP

- Chair, recruited from the membership through an application process
- Up to six (6) additional adult members. The composite skill set among committee members should include:
 - Understanding of the current GGC Strategic Plan and the skill set to best serve on Ontario Council under the current Strategic Plan.
 - Knowledge of governance and the governance model of GGC and Ontario Council.
 - Interview skills and assessment techniques.
 - Experience in the field of human resources and recruitment.
 - Understanding of diversity and inclusion, and its application to the recruitment process.
- A minimum of one (1) girl member.
- All committee members should have a strong network within Guiding and/or the business community.
- Committee members may be recruited by the Committee Chair and appointed by the Provincial Commissioner(s) and may include members from outside of GGC.

TERM OF OFFICE

Three (3) years