Fall Day Camp 2014: From Lemons to Lemonade to an EXTRAORDINARY Event!

By Patricia Tellis, Deputy Provincial Camp Adviser (on behalf of the Fall Day Camp 2014 team)

“I challenge myself with the Guiding Law…”

As Guiders, we ask the girls “to do their best” and “challenge themselves” every day. Well, the planning team for the 2014 Provincial Fall Day Camp was challenged in ways we never could have imagined! Organizing an event for 400+ participants is a challenge in itself. The fact that the deadline for this event is five days before the actual event takes place adds another level to the challenge. But many of us on the planning team have done this for a few years now and we have accepted this challenge without any hesitation.

However this year’s event provided extra challenges we could not have foreseen—a break-in at Camp Wa-Thik-Ane ten days before the event and problems with the guidesquebec server that prevented us from receiving any patrol registration forms in the last few days before the deadline. Difficult challenges that we faced head on!

As most Quebec Guiding members know by now, the break-in at Wa-Thik-Ane (the lemon) generated a lot of media attention (the lemonade) and resulted in an outpouring of generosity and concern for our beloved Camp Wa-Thik-Ane. Despite the additional challenges faced by the Fall Day Camp team, we felt an extra push to make this year’s Fall Day Camp the best one yet.

And judging by the increased numbers and the happy faces on the girls going home on the buses… WE DID IT! (Continued on page 3)

A BIG THANK YOU...

Thank you to all the volunteers who made Fall Day Camp 2014 such a success. Your help was greatly appreciated.

Also, thank you to the Property Committee and other precious volunteers who helped with the closure of camp for another winter.

We are also grateful for those who gave of their time and energy in putting the camp back together after recent events.
Dear Guiders,

By now most of you have heard about the break-in and vandalism at Wa-Thik-Ane. Some girls have heard as well, and in the tradition of the telephone game, the message picks up bits and pieces as it travels.

The media has shared the story very accurately, thanks primarily to Monklands District Guiding mom and CBC broadcaster Shari Okeke. She had been researching a GGC Quebec focussed story when this incident occurred, and she told our story very articulately, and with a lot of heart.

To re-cap or clarify, the morning of Wednesday September 24, our caretaker reported to the office that our storage spaces and smaller buildings at camp had all had their doors forced, using crowbars and tools, cutting locks and chains. A number of power tools and bigger equipment, including a generator, a compressor and chainsaw and gas weedwhacker were all taken.

Stavert Lodge was the only closed space left untouched. Small nuisance vandalism affected the Health Centre, Cherokee, the Boat House, the equipment blockhouse and the equipment room/pump house space. Thankfully the impact was mostly cosmetic, and volunteers that week were able to clean it all up effectively.

Police investigators took info, photos, and collected evidence.

The Council thanks all the volunteers who so quickly secured our buildings and got things ship shape for the next weekend’s campers and of course for Fall Day Camp. We can proudly say that WTA looked exactly as it should for the girls!

The media attention resulting from this unfortunate incident has provoked an outpouring of generosity from people across the country, and further, asking how they can help and sending donations. At this time it is safe to say that the cost of restoring the camp has been more than covered by these wonderful people. The motivations for these donations are immensely heartwarming - there are so many people who want to show their love of Wa-Thik-Ane, and their support of Guiding in our community. For this we are all very grateful!

Council, in consultation with the Property Committee, will be looking at how to best bring this generosity to serve the needs of our camp. A wish list will be available for people asking to help camp in a tangible manner.

See later in The Piccolo for how you and girls in your units can show their WTA support with thanks to Zone West, crest embroiderers from Maple Ridge, B.C. We have so many supportive friends in our sisterhood!

Valerie Zaloum
Québec Provincial Commissioner

In the media...

- Quebec Girl Guides’ camp devastated by robbery and vandalism [CBC Montreal]
- Vandalized Canadian flag, busted doors at Girl Guides campsite [CBC Daybreak – audio]
- Wa-Thik-Ane Girl Guides camp vandalism spurs community support [CBC Montreal]
- Girl Guides campground in Morin Heights robbed, vandalized [Montreal Gazette]
- Vandalism at Girl Guides Morin Heights camp sparks outpouring of support [CBC Daybreak—audio]
- Debra sits down with Quebec Girl Guide organizer [CBC Montreal—video]
The 2014 Fall Day Camp was the largest one yet! The final number of participants was 419… travelling on nine school buses! The breakdown was as follows (girls and Guiders): 50 Spark participants; 130 Brownie participants, 200 Guide participants, 50 Pathfinder and Ranger participants.

Every year, the goal for the Fall Day Camp is for girls and Guiders to experience camping “Girl Guide-style” without sleeping over. Most sites focused on activities related to camp, e.g. camp skills, exploring nature and exploring the campgrounds. And even though it rained most of the day, most sites built fires and most of the girls were able to cook part or all of their lunch (including the requisite s’mores) on an open fire. Girl Guides ROCK!

Up on Algonquin, the Sparks came prepared for a rainy day with lots of smiles and chuckles along with their rain gear. For many of them this was a first time camp experience and they really rose to the occasion. The Sparks hiked, stalked, played and sang. They made new friends and acquired a few new camp and outdoor skills. Everyone went home exhausted but with stories to tell.

Brownies on Huron took part in a round robin of activities including a pitch/take down your tent relay, animal track scavenger hunt, “Camp oh no”, waterfront photo scavenger hunt, bedroll relay, first aid, a corners game and activity and crafts. After a short afternoon hike around camp, they ended the day with Rainbow tag.

On Iroquois/Montagnais, the Guides started their day with a wide game where they had to be very quiet and stalk animals (aka Guiders pretending to be specific animals) in the forest. Many of the “animals” were well hidden and it was a great challenge to find all 20 of them! In the afternoon, there was a round robin of activities for the Guides to choose from. The selection varied from making/testing fire starters, cooking bannock, learning knots, super camp gadgets, various nature activities and a scavenger hunt, charades, bug hunting and more.

Up on Cree, the theme of the Pathfinder/Ranger program was Survivor! After a scavenger hunt for their supplies, the girls completed a series of team challenges including building a tarp shelter over a fire pit to cook lunch, cooking lunch with only three matches, a First Aid challenge, building a raft for a small mascot, creating an outfit for a member of the team out of newspaper, a tribal arts challenge and more.

After a hearty supper, all sites gathered for a quick singsong/campfire and then we headed to the buses. The girls were all smiles, though a little bit soggy and muddy. From all reports, it was a quiet ride home as most girls (and maybe a Guider or two) slept all the way home.

For the most part, the girls were well prepared for the weather and so there were almost no complaints about the rain. All in all, an EXTRAORDINARY event!

The next day was the Camp Closing. A dedicated group of Guiders stayed up at camp Saturday night and were joined on Sunday by more Guiders, friends and family to help close up camp for the winter.

Camp Wa-Thik-Ane… We love you and after this year’s Fall Day Camp, you have a whole new set of fans! Can’t wait to be back there in the spring!

The 2014 Fall Day Camp team would especially like to send out a HUGE thank you to the 60+ Unit Guiders who brought their girls to the Fall Day Camp this year. The start of the new Guiding year is a very hectic time with new girls, cookies arriving, etc. and we appreciate the extra challenge it is to get your patrols together in time. But without your hard work to encourage your girls to attend, we would not be able to have this EXTRAORDINARY event!

What some Guiders had to say:
- Any time spent with the girls and my Guiding sisters is a great time! Thanks to you all for an amazingly memorable day!
- It was nothing short of AWESOME!
Crests are $3.00 each plus shipping (when applicable). Download an ORDER FORM and send it to info@guidesquebec.ca.

Looking for other ways to contribute? Learn more about the ways to donate on the ‘Ways of Giving’ page of our Quebec website.

Snow Trails 2015

Planning for Snow Trails 2015 is underway! The Camping Committee is looking for Pathfinder and Ranger Guiders, or other Guiders with a love for the outdoors who would be willing to join the planning team for this always popular winter camp for Pathfinders and Rangers.

We are looking at a “two camp” formula this time around—one for winter activities and one that features quinzhee building and an outdoor sleepover. Would you like to help make Snow Trails happen in 2015?

Contact camping@guidesquebec.ca as soon as you can.
WONDERING WHETHER YOU SHOULD GO?
Thinking about encouraging your girls to go?
Have girls or parents asking you questions?
Have other Guiders asking you questions?
Already committed to going?

NEED OR WANT TO KNOW MORE ABOUT...
What is it exactly? Who can go?
Dates, activities, equipment, forms?
Costs, fundraising, cookies, expectations?
Helping girls who are going alone?
Concerned about something else?

COME JOIN US!!
Guiding Mosaic 2016
GUIDER INFORMATION MEETING

Thursday Oct. 23, 2014
7:15 - 9:30 p.m.
Dawson College (room 3F-2 /CRLT dept.)
(Atwater Metro / Parking at Alexis Nihon Plaza - $6 after 5 pm)

Please confirm at GM2016@guidesquebec.ca

If you cannot attend but are planning to go to GM 2016 OR want more information OR have questions, please contact us at this email ideally before this meeting.

Click HERE to download this flyer. Cliquez ICI pour une version française. Read more about this national camp!
This fall, we invite all units and districts to join in our **provincial open house weeks** and show your support for membership growth across the province!

**Pick one** of the three weeks **between October 27 and November 14** and open your meetings to visits from potential girl members. You may choose to plan something special or to stick to regular meeting plans.

Either way, we’ll have some **NEW GGC QUEBEC SWAG** (details coming soon!) to give away to any unit who lets us know about their Open House!

⇒ Be on the look out for an **eblast to all Guiders** with details about how to reserve goodies for your unit and other available resources to help you promote your event.

⇒ All districts have been given ‘FREE MEETING PASS’ cards to be passed out amongst friends, at school or at community events. Need more? Give us a shout at pr.rp@guidesquebec.ca.

⇒ As always, if you’re looking for more **PR material**—e.g. brochures, posters (for girl and adult recruitment) — check with your District Commissioner or email pr.rp@guidesquebec.ca.

⇒ Many municipalities and community centres have **electronic bulletin boards** or signs that you may be able to use to advertise your Open House.

⇒ Join our **GGC Québec Open House event** on Facebook to help spread the word amongst your networks!

Don’t forget—’I Added a Friend’ crests are available at anytime at no charge. Both the existing member and the new member will receive a crest! Download the **order form** and be sure to have the newly registered girls’ iMIS numbers on hand.

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**Did you see us on the front page of The Gazette?**

Click [HERE](#) to read the article from October 3, 2014.

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**Have you seen our feature in the October edition of Montreal Families magazine?**

Read the article [HERE](#).
Quebec Council wishes to announce the creation of a new recognition award for registered Rangers in their 11th year of membership—young women with 10 completed years of Girl Guide membership—the **Youth Commitment Award**.

Ten years in a young life represents true commitment to Guiding, and these girls deserve to be recognized—they have learned all that GGC teaches, and may very well play a role in Guiding’s future.

Girls whose iMIS record confirms this status will receive their invitation to the Girl Recognition Event in November. A commemorative pin will be given in this inaugural year, and members who receive it will be called on to create the design for future year’s award recipients. Currently registered Rangers with more than 11 years will also receive this acknowledgement through their district.

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**NEW! Youth Commitment Award**

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**Montreal Impact Soccer Day - Saturday, October 25**

Ticket order deadline extended till October 16!

All Guiding members and their families are welcome!

We are offering **discounted tickets** to all Guiding members and their families to the last home game of the season against D.C. United on **Saturday, October 25 at 4pm**. Girls will have the opportunity to appear on the field and be part of the Honour Row!

Click [HERE](#) to read the eblast sent to all members and families on October 6.

Download: [Unit Ticket Order Form](#) | [District Ticket Order Form](#)

**Deadline for ticket orders:** October 16

(Tickets can be picked up at the provincial office as of October 20, upon complete payment.)

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**Girl Recognition Event**

The **2014 Girl Recognition Event** will be hosted by Riverview District and held on **Sunday, November 23, 2014** from **1:00 p.m. to 3:30 p.m.**

at Complexe Romeo V. Patenaude (135 ch. Haendel, Candiac)

**Unit Guiders:**

In order to celebrate the accomplishments of girls who have completed their **Lady Baden Powell, Canada Cord or Chief Commissioner’s Awards** this past Guiding year, please submit the girls’ names to the provincial office no later than **Friday, October 17**, via email to: [imis@guidesquebec.ca](mailto:imis@guidesquebec.ca)

Keep watching *The Piccolo* for details. If you have any questions, please do not hesitate to communicate with me.

Sarah DiMilo
Riverview District
[sarah.dimilo@mail.mcgill.ca](mailto:sarah.dimilo@mail.mcgill.ca)
The cookies have arrived! If you have a **cookie story** or **selling suggestion** and want to share it, send it to us at cookies.biscuits@guidesquebec.ca and we’ll share it in *The Piccolo*. We’re always looking for innovative ways to sell our cookies, so please send your tips our way so we can share them with each other! Also, if you have **pictures** of your cookie selling events, please send them in.

When you’re planning your cookie events, remember to incorporate the **Cookie Rising** badges!

Maybe you could involve the **Québec Spin Challenge**!

REMINDERS:

- Add your cookie event to the online **Cookie Finder map**!
- Reward your selling efforts with **Cookie All Stars**! A new **tracking tool** is available to Unit Guiders on Member Zone in the Cookie All Stars section under ‘Unit Support Resources’. There are also **new group sales qualification** guidelines—see the **October Guidepost** for details.
Pen Pals

Is your unit interested in connecting with units in other provinces or countries? Alexandra Dalglish from the 115th Montreal Brownies wants to make that happen! You can contact her by email at volunteer_dalglish@yahoo.ca or through one of the two Facebook groups she co-admins: Girl Guide Post Card Exchange and Girl Scout Post Card Exchange. She will be more than happy to set you up with a unit so you can exchange letters, postcards and swaps.

Meeting Ideas

Looking for neat things to do with your unit? Take a look at these ideas:

Meetings-in-a-Box

We currently have three Meetings-in-a-box up on the Program Ideas page of our provincial website (under Volunteers > Current Member Volunteers). The most recent addition is The Game of Life for Guides and Pathfinders. You will find everything you need to know to run this fun-filled program-completing meeting HERE. Previously posted meetings all about space are also available for Sparks, Brownies, Guides and Pathfinders.

If you have any great ideas to share, we’d love to hear all about them. You can tell us about what you have done by answering the questions HERE or emailing your awesome meeting plan to programme@guidesquebec.ca.

16 Days of Activism Against Gender-Based Violence—
November 25 to December 10

This year’s theme is Conflict and Peace and there will be an instant meeting up on the national GGC website by mid-November. Why not plan to run a meeting based on this theme between November 25 and December 10?

Learn more about the WAGGGS Stop the Violence campaign.

You’re invited! Brownie Activity Day—The Gathering of Ideas...

A cyberspace brainstorming event! Join us in the private GGC Québec Facebook group (exclusively for registered adult members) and look for an invitation to join this virtual forum to help plan a provincial Brownie event for the new year.

In late January or early February, Quebec Council would like to hold a big one-day event for Brownies across the province. We are looking for suggestions for what this day could offer, how it could be structured, and of course themes or actions for the day.

We want an event that draws Brownies from all around, a cool, happy, girl-engaging program-driven day that makes the most of that big Brownie crew, both all together and in sub groups.

To create this plan we have opened a Guiding Facebook event where ideas can be posted and shared, and "discussed" at everyone's convenience. All contributing Guiders are welcome, and if you don't want to be a Facebook person you can send ideas to programme@guidesquebec.ca.

A "real" meeting will be held the first week of November to take this Facebook distillation and turn it into something real—and awesome! Do drop by and share!
Training Week is one step closer!

These interactive, branch-specific trainings will take place during the week of November 17.

Locations and dates as follows:

- Monday, November 17—Liesse District
- Tuesday, November 18—Northshore District
- Wednesday, November 19—Lachine/St. Lawrence District
- Wednesday, November 19—Monklands District

These lucky districts are currently mulling over their training topic options. Stay tuned for all the final details in the November Piccolo. *Remember!* Guiders from across the province are invited to take part in any of the training evenings. The Trainers can’t wait to see what topics the districts choose!

- Joanne Millette, Provincial Training Adviser | training.formation@guidequebec.ca

International News

Independent Travel Opportunities

From time to time we hear about independent travel opportunities. These are trips or camps to which National has received an invitation, but will not be sending participants. These are posted on the provincial website under Program > International & Travel Opportunities > International Trips

Domestic and International Opportunities offered by National for girls & Guiders – 2015

National is offering a variety of travel opportunities for the summer of 2015; 2 nationally-sponsored "domestic" trips to North Vancouver Island, Ottawa, Montreal and Quebec City, as well as 4 "international" trips to Sangam, Sea of Cortez, Our Chalet and Australia. It is possible for Girls and Guiders to be selected for 1 domestic trip and 1 international trip during their time as a member of GGC (1 each as a girl and 1 each as a Guider).

All Pathfinders, Rangers and Unit Guiders should have received an email from National with the information regarding the nationally-sponsored trips for summer 2015. Please check with your girls and/or Guiders to ensure they received the email.

**Please see the next page for information on the 6 trips being offered.** All girls who fit the age criteria may apply and the cost to the girl is indicated on the grid. *Any adult member may apply* — you do not need to be a leader with the older girls, however experience with adolescents is recommended. The cost of the trip for Guiders is covered by National.

Please consult the **individual trip fact sheets**, found on the national website. It is extremely important that you read the fact sheets and complete the applications forms correctly.

**APPLICATION DEADLINE:** The deadline for all applications is **Sunday, November 9, 2014**.

Applications must be sent **electronically** to international@guidequebec.ca

**Have questions? Need help with the forms?**
Contact Lori Labelle, Québec Provincial International Adviser, at international@guidequebec.ca or 514-696-6294
### DOMESTIC TRIPS

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<tr>
<th>Name of trip</th>
<th>Location</th>
<th>Overall dates</th>
<th>Event Dates</th>
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<tr>
<td><strong>North Vancouver Island 2015 – Orcas, Totems, &amp; Grizzlies (Bluewater Ad-</strong></td>
<td>North Vancouver Island</td>
<td>August 5-15, 2015(tentative)</td>
<td>August 6-14, 2015</td>
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<td><strong>Cost to girls (estimated)</strong></td>
<td><strong>notes</strong></td>
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<tr>
<td></td>
<td>8 girls aged 15-18 as of August 31, 2015 and 2 Guiders *</td>
<td>$5,800.00</td>
<td>GGC has partnered with Bluewater Adventures for a trip of a lifetime. You will embark on a journey aboard your chartered vessel, the Island Odyssey, and will watch orca and humpback whales fin addition to watching grizzly bears walk along the shoreline, while sea otters play in the water and bald eagles fly overhead. You will stop to visit the Kwakwaka’wakw community of Alert Bay, and explore an abandoned village with fallen totem poles, and rich Canadian heritage.</td>
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<td>=$1,943.00 (approximately)</td>
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<tr>
<td><strong>Canadian Heritage Tour 2015</strong></td>
<td>Ottawa, Montreal and Quebec City</td>
<td>June 29-July 7, 2015 (tentative)</td>
<td>June 30-July 6, 2015</td>
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<td>16 girls aged 14-16 as of June 30, 2015 and 4 Guiders *</td>
<td>$3,000.00</td>
<td>GGC has partnered with EF Tours for a trip of a lifetime exploring Canadian heritage. On this tour you will visit Canada’s grandest cities, many historic attractions. Celebrate Canada Day in our national capital, and visit Parliament Hill and the Prime Minister’s residence. When in Montreal, explore the European influence in the downtown core and the wide variety of unique neighbourhoods and French-speaking communities. Moving onto Quebec City you will study the majestic architecture, walk the oldest street in North America, and participate in a workshop at the Plains of Abraham.</td>
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<td>Less $1,500 from national</td>
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<td>Less $495.00 from Québec</td>
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<td>=$1,005.00 (approximately)</td>
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Find all the individual trip fact sheets on the national website, [HERE](#).
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<tr>
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<th>Event Dates</th>
<th>Cost of girls (estimated)</th>
<th>notes</th>
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<tr>
<td>Sangam World Centre 2015</td>
<td>Pune, India</td>
<td>August 1-18, 2015 (tentative)</td>
<td>August 2-17, 2015 (tentative)</td>
<td>$8,000.00</td>
<td>Less $2,500 from national Less $825.00 from Québec $1,675.00 (approximately)</td>
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<tr>
<td>Sea of Cortez 2015 – Young Naturalist Adventure</td>
<td>Sea of Cortez, Baja Peninsula, Mexico</td>
<td>July 2-11, 2015 (tentative)</td>
<td>July 3-10, 2015 (tentative)</td>
<td>$5,000.00</td>
<td>Less $2,250 from national Less $742.50 from Québec $1,507.50 (approximately)</td>
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<tr>
<td>Our Chalet – Swiss Adventure 2015</td>
<td>Our Chalet, Switzerland</td>
<td>June 29 – July 14, 2015 (tentative)</td>
<td>June 30 – July 13, 2015 (tentative)</td>
<td>$5,000.00</td>
<td>Less $2,500 from national Less $825.00 from Québec $1,675.00 (approximately)</td>
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<tr>
<td>Australia International Jamboree 2015 – Great Bunya Gathering</td>
<td>Lake Somerset, South East Queensland, Australia</td>
<td>September 21 – October 4, 2015 (tentative)</td>
<td>September 24 – October 5, 2015 (tentative)</td>
<td>$5,000.00</td>
<td>Less $2,500 from national Less $825.00 from Québec $1,675.00 (approximately)</td>
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*In order to qualify, participants must be physically fit and be active Members of Girl Guides of Canada. Participants must have a minimum of 2 nights Guide camping experience for all International events. For more information, please consult www.girlguides.ca
First Aid Training

Complete details of First Aid Requirements for Safe Guide Activity Levels are found in the Safe Guide document, July 2014 update, found on the GGC national website. Pages of interest in Safe Guide relating to First Aid include, but are not limited to, pages 9 - 13 and 29 - 33. Please note that online e-learning courses are not acceptable.

N.B. All First Aid Qualifications must be entered into iMIS before your Safe Guide Activity!

Red Cross First Aid Courses from Pulse Aide Inc.
Tailored to the needs of GGC as per Safe Guide July 2014

Pulse Aide Inc. Course Credentials: Pulse Aide Inc. is a registered Training Partner of the Canadian Red Cross. All Pulse Aide Inc. Courses are based on the Canadian Red Cross First Aid National Program Standards June 2013 (updated June 2014) and include the mandatory current Canadian Red Cross First Aid and CPR Manual (2011 edition) and a Red Cross Certification valid for 3 years from the end date of the course. Pulse Aide Inc. will provide proof of course completion to iMIS for each successful participant.

UPCOMING COURSES:

Emergency and Standard First Aid Recertification Course (8 hours)
- **Location:** NDG
- Sunday, November 2, 2014, 8:30 a.m. - 5:30 p.m., $85
- **Pre-requisite:** All participants must have a current (not expired) Red Cross certification and must bring their own First Aid and CPR Manual, 2011 edition, to the course.

Emergency First Aid Course (8 hours)
- **Tentative Location:** NDG (unless a District wants to host this course in their home location)
- Saturday, November 15, 2014, 8:30 a.m. - 5:30 p.m., $105

Standard First Aid Course (16 hours)
- **Tentative Location:** NDG (unless a District wants to host this course in their home location)
- Saturday, November 15 and Sunday, November 16, 2014, 8:30 a.m. - 5:30 p.m., $125

For details and to register, or to book a course for your own district or Guiding community, please email Joan Lax at pulseaideinc@gmail.com
Signing Officers

Signing officers need to be voted on every year for all accounts, even if they do not change. This is the time of year to do so. Please see the September Piccolo (page 12) for the procedure.

It's budget time!

All districts should be thinking about budgeting for the 2015 calendar year.

The process starts with a district meeting at which all members should contribute to a discussion about district activities for the coming year. It's hard to think so far in advance, but there are things which we do know about: various events with cities, camp etc.

There is a form on the spreadsheet (Report and Budget) which will help the treasurer to prepare the budget, by summarizing what you have received and spent to date this year. Think about what else you will spend between now and December 31, what events you have coming up for the year, and fill in the “Budget for Next Year” column.

Remember that a budget is your best guess. At the district level, there are many factors which will affect your budget as the year progresses. Guess how many girls you will have (hopefully more than you have now!) and do your best. You may not be able to keep strictly to the approved budget, but you still need to make one!

Once the treasurer has prepared a budget, the district should vote to approve it (or send it back to the treasurer for an update, and vote again the next month). A copy should be sent attached to the district minutes to finances-support@guidesquebec.ca sometime in October or November.

Accounting for cookies

Keeping track of cookies isn't as easy as buying some cases from your supporting council and then selling all of them in your community. Cookies are often eaten at camp or in the unit as a snack, or given away as gifts or publicity. Cookies which are used or given away by the unit, rather than being sold, must be shown on the spreadsheet. How do you do this?

The first thing you have to do is ensure you are keeping track of the cookies you buy, the cookies you sell, and the cookies you give away or use in the unit. Use a separate piece of paper like a Cookie Tracking Sheet (see the GGC Quebec website under Forms) to keep it all straight.

When you eat five boxes at camp, that fact should be recorded as a Camp expense, rather than as a Cookie expense. If you had bought other cookies to eat at camp, it probably would have cost you more. Calculate how much each box costs the unit. At the moment, units are paying $48.45 per case, so dividing by 12 boxes per case; you get $4.04 per box. This is the expense to the unit for any cookies used by the unit. Five boxes will cost the unit $20.20.

When you write the cheque to pay for the cookies, put the full amount of the cheque written to your district (say 10 cases at $48.45 equals $484.50) in the Bank Cheques column, $20.20 under the Expenses: Camp column, and then the remaining amount for the cookies which you actually sold ($464.30) in the Expenses: Cookies column.

In the same way, you will show the use of cookies in the Special Events, Gifts, Awards & Badges, Donations, or Public Relations columns and so on, or in all of these if you have used cookies for all of these purposes. Always fill in the Expenses: Cookies column last, and make sure all the columns add up to the amount on your cheque.

Special Order Cookies (they must be ordered as such, and are available only to groups planning trips) cost the Unit $39.00 per case. Note that if the trip gets cancelled, the group must pay the regular amount to Council, as outlined above.

If you have any questions, please contact me.

Dawn Coffey, District Treasurer Support Specialist

finances-support@guidesquebec.ca

News from the Office

Welcome, Mélissa!

Please join us in welcoming Mélissa Guichard to the GGC Québec Council staff as our new Administrative Assistant. She brings with her several years of experience working in various non-profit roles. Mélissa can be reached at admin@guidesquebec.ca.

Thank you for the warm welcome—everyone has been so kind and patient with me. I look forward to getting to know as many of you as possible.

- Mélissa
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