

# DISTRICT CO-COMMISSIONER

## Position Summary

The District Co-Commissioners, working in partnership with each other, will support the Guiders in their district in an administrative capacity and represent the interests of their district on Saskatchewan Council.

## Role + Responsibilities

- Provide leadership, guidance and support to Guiders in the district
- Performance management and conflict resolution
- Forward Guider inquiries to appropriate departments when needed
- Ensure communications from province and national are forwarded to Guiders
- Communicate with national teams in regards to unit and membership related matters
- Manage email correspondence in a timely manner
- Hold and chair district council meetings every 4-8 weeks
- Manage the administration of the district and district council
- Attend Saskatchewan Council meetings (Co-Commissioners can share this responsibility, both do not need to attend every meeting)
- Participate with the initiatives and events led by Saskatchewan Council
- Provide opportunities for Guiders and/or units in your district to connect
- Promote Guiding in the district
- Support volunteer recruitment in the district
- Create a culture of collaboration, support, and community
- Other tasks as communicated

## Candidate Requirements

- Current adult member of Girl Guides of Canada
- Alignment with the Vision, Mission, and values of GGC
- Demonstrates an ability to lead
- A member of GGC for 2+ years
- Up-to-date Police Record Check
- 1-4 hours per week
- Three-year term

