

## Camp Financial Budget/Actual

To be used to help plan your camp budget. Adapt this form to suit the needs of the camp. Complete the Budget section prior to the camp and the Actual section at the end of the camp.

|  |                             |
|--|-----------------------------|
| <b>Unit/Group</b> _____                          | <b>District</b> _____       |
| <b>Area</b> _____                                | <b>Event/Campsite</b> _____ |
| <b>Dates of event/camp</b> _____ <b>to</b> _____ |                             |

|   | Budget          | Actual          |
|---|-----------------|-----------------|
| <b>INCOME</b>   |                 |                 |
| Event/camp fees (= total expenses minus non-camp fee income divided by # girls) | \$ _____        | \$ _____        |
| Donations   | \$ _____        | \$ _____        |
| Fundraising   | \$ _____        | \$ _____        |
| Other (Specify) _____   | \$ _____        | \$ _____        |
| _____   | \$ _____        | \$ _____        |
| _____   | \$ _____        | \$ _____        |
| GST (Total GST charged on fees)   |                 |                 |
| <b>Total Income</b>   | <b>\$ _____</b> | <b>\$ _____</b> |

|   |                 |                 |
|---|-----------------|-----------------|
| <b>EXPENSES</b>   |                 |                 |
| Site rental (= \$ _____ X # days/nights _____ x # of paying participants/sites _____) | \$ _____        | \$ _____        |
| Food  | \$ _____        | \$ _____        |
| Transportation  | \$ _____        | \$ _____        |
| Program   |                 |                 |
| a) crests   |                 |                 |
| b) crafts   |                 |                 |
| c) special activities   |                 |                 |
| Total Program a _____ + b _____ + c _____   | \$ _____        | \$ _____        |
| Equipment & Supplies  | \$ _____        | \$ _____        |
| Administration (Phone, photocopies, etc.)   | \$ _____        | \$ _____        |
| GST (total GST paid) (Total GST from income minus GST from Expenses)                  | \$ _____        | \$ _____        |
| <b>Total Expenses</b>   | <b>\$ _____</b> | <b>\$ _____</b> |

|                       |          |          |
|-----------------------|----------|----------|
| <b>Total Income</b>   | \$ _____ | \$ _____ |
| <b>Total Expenses</b> | \$ _____ | \$ _____ |
| <b>Balance (=/-)</b>  | \$ _____ | \$ _____ |