CAMP/EVENT GST FORM

 (Please use separate forms for each event)

**This form MUST be submitted within 30 days of the camp/event. Please make sure that the business charging you GST has included their GST account number on receipts when charging GST on goods or services of $30 or more. If you can’t find the GST account number, contact the business. You can claim input tax credits/rebate ONLY for GST charged by businesses with GST # on the receipt.**

Area/District/Unit \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number ( )\_\_\_\_\_\_\_\_\_\_\_

Camp/Event Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Camp/Event Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**GST Collected on Camp/Event Fees:**

Camp/Event

Fees: $ \_\_\_\_\_\_\_ per participant X \_\_\_\_\_\_ # of Participant x 5% = $ \_\_\_\_\_\_\_\_ (not including GST) (%5 GST)

OR:

Camp/Event

(Fees: $ \_\_\_\_\_\_\_ per participant X \_\_\_\_\_\_ # of Participants ÷ 105) **x 5** = $ \_\_\_\_\_\_\_ (including GST) (divided by 105 for GST)

**GST Paid on Camp/Event Expenses**

Please attach all receipts. Number of receipts attached. \_\_\_\_\_\_\_\_\_\_\_

Receipts Total including GST $ \_\_\_\_\_\_\_\_\_\_\_\_\_

Total of GST Claim $ \_\_\_\_\_\_\_\_\_\_\_\_\_

Net Payment Due (Refund) $ \_\_\_\_\_\_\_\_\_\_\_\_\_ (GST collected minus total GST Claim)

NOTE:

* If payment is due, please remit cheque made payable to **Girl Guides of Canada**.
* All claims must be accompanied by **ORGINAL** RECEIPTS (make photocopies for your records)
* Receipts for goods/services from GGC online store are not eligible for GST rebate.

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Submit to: Girl Guides of Canada - Sask Council**

 **#200 1530 Broadway Ave.**

 **Regina, SK S4P 1E2**